



JOB ANNOUNCEMENT

Accounts Payable Manager

Permanent Remote Work

Title:	Accounts Payable Manager
Reports to:	Finance Director
FLSA Status:	Exempt
Starting Wage:	Commensurate with experience
Position Status:	Full time
Benefits:	Vacation, Sick, Holiday, Medical, Dental/Vision, Life Insurance, Cal Savers IRA
Effective Date:	November 2021

Visión y Compromiso (VyC) is dedicated to improved community well-being by supporting promotores and community health workers (CHWs). Trusted community leaders, promotores are deeply rooted in their desire to transform their communities into healthier places where all residents can live a healthy and dignified life.

As a national non-profit organization and leader in the field of community health, Vision y Compromiso (VYC) seeks a full-time Accounts Payable Manager to work remotely as an integral part of a rapidly expanding Finance Department in the support of VYC. We are in search of an enthusiastic bookkeeper/accountant with significant experience supervising a support team and who can work innovatively and cooperatively with other Managers and Coordinators within the organization.

Candidates will ideally have 7-10 years of accounting experience with a specialty in accounts payable or purchasing and at least 2 – 4 years of supervisory/managerial experience. An educational background of a Bachelor's degree in Finance, Accounting or Business Management is highly desired. Commensurate experience will also be seriously considered. A solid understanding of GAAP principals is a must. The preferred candidate will have the proven ability to work in a nonprofit accounting setting and understand the processes necessary to comply and provide support with an A-133 audit. A high degree of accuracy and attention to detail is required. Flexibility and the ability to work well with customers, peers and subordinates is vital. Digital literacy is necessary: Highly skilled with Quickbooks Online and Excel, preferred experience with Sage IntAcct, Bill.com and other supplemental apps. A bilingual candidate (English and Spanish) is highly desired.

Location:

Job is remote and will remain so, post-pandemic. Work remotely from home with scheduled in-person check-ins with the supervisor. Accessibility during Pacific Coast business hours will be necessary. California residency preferred.

Vaccination Requirement

This position falls under the federal mandate for Covid-19 vaccination. This applies to remote workers as well as workers on-site.

Applications will open November 3, 2021 until the position has been filled. Please submit a cover letter, resume and any questions to Nancy Marsh via email (nancy@visionycompromiso.org). Submissions will be reviewed immediately.