



## EMPLOYMENT OPPORTUNITY

### PROMOTOR COMUNITARIO

<b>Title:</b>	Promotor Comunitario
<b>Starting Wage:</b>	\$20 per hour
<b>Reports to:</b>	Project Coordinator
<b>Location:</b>	Remote and different worksites in Fresno County
<b>FLSA Status:</b>	Non-Exempt
<b>Position Status:</b>	Regular, Part Time (400 hours per year)
<b>Effective Date:</b>	March 2024 ending on or before June 30, 2025

### ABOUT VISIÓN Y COMPROMISO

Established in 2000, Vision y Compromiso is a nationally respected organization committed to community well-being by supporting promotores and community health workers. The organization provides comprehensive culturally- and linguistically – relevant training, workforce development, leadership opportunities, advocacy, and support to thousands of promotores and community health workers. Highly trained community experts and trusted members of their communities, promotores are characterized by *servicio de corazon* (service from the heart). Our vision: *Hacia una vida digna y sana* (towards a healthy and dignified life) reflects our goal of building promotores' capacity to educate, empower and advocate for community change to improve their communities so that all families may know a better way of life.

### POSITION SUMMARY

Under the direct supervision of the Project Coordinator, the Promotor Comunitario will conduct outreach and educational groups in Fresno County utilizing the Family Friends and Neighbors curriculum. The Promotor Comunitario is responsible for completing the required programmatic reporting in a timely manner.

### HOW TO APPLY

Applications will be open March 21, 2024, until the position has been filled. Please submit resumes and questions to Berenice Solis at ([bsolis@visionycompromiso.org](mailto:bsolis@visionycompromiso.org)).

### ESSENTIAL DUTIES & RESPONSIBILITIES

- Identify and secures potential sites and groups to conduct outreach and project activities in Fresno County.
- Facilitates listening sessions with local Promotores and FFNs in Fresno County to share information and to inform the training sessions.
- Facilitate 2 Groups/ 48 hours each and 2 Parent classes of 8 hours each, of the FFN curriculum provided by Vision y Compromiso.
- Maintain consistent and constant communication with the Project Coordinator regarding all program components and attends scheduled meetings with the program team.
- Maintain accurate, up-to-date records and files on all outreach and education conducted, including any documentation regarding the requirements for eligibility and compliance with services.
- Facilitates FFN local support groups to provide time to practice new skills, discuss challenges, share lessons learned, and get feedback.
- Maintain consistent and constant communication with the Project Coordinator regarding all activities assigned.
- Attend all scheduled meetings with the project team, as needed.

***Other duties may be assigned. The duties listed here are typical examples of the work performed; not all duties assigned are included, nor is it expected that all similar positions will be assigned every duty.***

### SUPERVISORY RESPONSIBILITIES

This position has no supervisory responsibilities.

## **MINIMUM QUALIFICATIONS**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

## **EDUCATION**

There is no minimum educational requirement.

## **EXPERIENCE**

- A minimum of one (1) year of experience working with monolingual and/or bilingual Latino communities
- A minimum of one (1) year of experience conducting outreach and providing community health education.

## **CERTIFICATES, LICENSES AND REGISTRATIONS**

Valid California Class C Driver License or the ability to utilize a reliable alternative method of transportation when needed to carry out job-related essential functions. Valid automobile liability insurance.

## **LANGUAGE SKILLS**

Ability to effectively present information and respond to questions from individuals, groups, and the public. Due to the population served, the ability to do so in Spanish and/or English is required. Proficiency in leading and facilitating engaging discussions and educational presentations for both small and large groups.

## **COMPUTER SKILLS**

Proficient computer skills for the purpose of data entry during enrollment events, sending and receiving email, calendar scheduling, and virtual meeting attendance.

## **TRAVEL REQUIREMENTS**

Ability to travel locally within the assigned region as required.

## **PREFERRED SKILLS AND QUALIFICATIONS**

- Experience conducting successful outreach in diverse settings.
- Experience facilitating support groups and leading empathetic discussions.
- Experience in providing educational activities to adults.
- Ability to work independently as well as part of a team.
- Availability to work the required hours as required.
- Ability to maintain a flexible work schedule, including shifts on weekends and evenings.

## **PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The employee will sit, talk, hear, and use hands and fingers up to 15% of the time. The employee will be traveling/driving up to 15% of the time. The employee will stand 40% and walk up to 30% of the time. The employee is routinely required to carry and/or lift up to 10 pounds and occasionally 20 pounds.

## **WORK ENVIRONMENT**

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Work environment varies with the locations at which educational activities are conducted. Brief exposure to the elements (cold, rain, wind, sun) in the course of traveling to and from locations and entering and exiting facilities is possible.

The noise level in these various work environments is typically moderate.

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