



## EMPLOYMENT OPPORTUNITY

### NETWORK LIAISON – CENTRAL COAST REGION

<b>Title:</b>	Network Liaison
<b>Starting Wage:</b>	\$30.36 per hour
<b>Reports to:</b>	Senior Regional Network Manager
<b>Location:</b>	Remote in the Central Coast Region
<b>FLSA Status:</b>	Non-Exempt
<b>Position Status:</b>	Regular, Full Time (up to 40 hrs. per week)
<b>Effective Date:</b>	July 2024

### ABOUT VISIÓN Y COMPROMISO

Established in 2000, Vision y Compromiso is a nationally respected organization committed to community well-being by supporting promotores and community health workers. The organization provides comprehensive culturally- and linguistically – relevant training, workforce development, leadership opportunities, advocacy, and support to thousands of promotores and community health workers. Highly trained community experts and trusted members of their communities, promotores are characterized by *servicio de corazon* (service from the heart). Our vision: *Hacia una vida digna y sana* (towards a healthy and dignified life) reflects our goal of building promotores' capacity to educate, empower and advocate for community change to improve their communities so that all families may know a better way of life.

### POSITION SUMMARY

Under the direct supervision of the Senior Regional Network Manager, the Network Liaison is responsible for supporting the Central Coast regional committee and collaboratively ensuring the effective implementation of its annual work plan by ensuring deliverables are met and reported on time. The Network Liaison will establish and foster relationships with organizations, coalitions, promotoras/CHWs, and community leaders from the region that support and or integrate the promotora model into their workforce to strengthen the local network.

### HOW TO APPLY

Applications will be open June 27, 2024, until the position has been filled. Please submit resumes and questions to Veronica Arciga Barriga at ([veronica@visionycompromiso.org](mailto:veronica@visionycompromiso.org)) or give her a call at (323) 407-4816.

### ESSENTIAL DUTIES & RESPONSIBILITIES

- In collaboration with the Central Coast regional committee, develop, track, and evaluate their annual work plan, documenting progress using the tools provided by Vision y Compromiso.
- Plan and facilitate the regional monthly network committee meetings on the Central Coast in collaboration with the committee members.
- Conduct consistent and timely follow-up for the Central Coast committee's requests and activities as needed.
- Maintain consistent and constant communication with the Senior Regional Network Manager and the committee members to ensure each group meets their annual goals and objectives and troubleshoot for any challenges they may experience.
- Develop and pursue opportunities in the Central Coast to raise the visibility of the Network of Promotoras, Community Health Workers, and Visión y Compromiso's programs and services as requested by the Regional Manager.
- Create and pursue opportunities for collaboration that will lead to the integration of promotoras and community health workers into the Network of Promotoras within the Central Coast, as requested by the Senior Regional Network Manager.
- Represent Visión y Compromiso at meetings or trainings as requested by the Senior Regional Network Manager.
- Attend monthly scheduled staff and Network Department team meetings.
- Actively support and participate in other network events, as requested, such as advocacy meetings, Legislative Day, Regional Coordinators meetings, committee and staff retreats, and other Vision y Compromiso events.
- Maintain consistent communication with other Network team members and VyC staff as needed.

***Other duties may be assigned. The duties listed here are typical examples of the work performed; not all duties assigned are included, nor is it expected that all similar positions will be assigned every duty.***

### **SUPERVISORY RESPONSIBILITIES**

This position has no supervisory responsibilities.

### **MINIMUM QUALIFICATIONS**

*To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

### **EDUCATION**

There is no minimum education requirement.

### **EXPERIENCE**

- A minimum of three (3) years of experience working with monolingual and/or bilingual Latino communities
- A minimum of three (3) years of experience on leadership development.
- A minimum of three (3) years of experience on working with Promotoras/CHW's/Community Leaders.

### **CERTIFICATES, LICENSES AND REGISTRATIONS**

Valid California Class C Driver License or the ability to utilize a reliable alternative method of transportation when needed to carry out job-related essential functions. Valid automobile liability insurance.

### **LANGUAGE SKILLS**

Ability to effectively present information and respond to questions from individuals, groups and the general public in Spanish and/or English. The ability to write and respond to business correspondence in English and Spanish. Bilingual skills in English and Spanish are highly desired.

### **COMPUTER SKILLS**

Proficient computer skills for the purpose of sending and receiving email, and calendar scheduling. Proficiency in Microsoft Office (like word, excel, power point) and Google suites and the use of virtual platforms and social media.

### **TRAVEL REQUIREMENTS**

Ability to travel locally within the assigned region as required. (Mainly Central Coast Region)

### **PREFERRED SKILLS AND QUALIFICATIONS**

- Strong communication skills
- Experience in leadership development.
- Ability to create relationships with diverse organizations, promotoras/CHWs/community leaders
- Ability to work independently as well as part of a team.
- Availability to work the required hours.
- Ability to maintain a flexible work schedule, including shifts on weekends and evenings.

### **PHYSICAL DEMANDS**

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee will sit, talk, hear and use hands up to 3/4 of the time. The employee will stand and walk up to 1/4 of the time. The employee is routinely required to carry and/or lift up to 10 pounds.

## WORK ENVIRONMENT

*The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

The work environment varies with the locations where outreach and educational activities are conducted. Brief exposure to the elements (cold, rain, wind, sun) in the course of traveling to and from locations and entering and exiting facilities is possible. The noise level in the various work environments is typically quiet to moderate.

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