



EMPLOYMENT OPPORTUNITY

PROMOTOR COMUNITARIO

Title:	Promotor Comunitario
Starting Wage:	\$20 per hour
Reports to:	Project Coordinator
Location:	Remote and different worksites in Los Angeles
FLSA Status:	Non-Exempt
Position Status:	Regular, Part Time (up to 20 hours per week)
Effective Date:	August 2024 ending on or before June 30, 2025

ABOUT VISIÓN Y COMPROMISO

Established in 2000, Visión y Compromiso is a nationally respected organization committed to community well-being by supporting promotoras and community health workers. The organization provides comprehensive culturally- and linguistically – relevant training, workforce development, leadership opportunities, advocacy, and support to thousands of promotoras and community health workers. Highly trained community experts and trusted members of their communities, promotoras are characterized by *servicio de corazón* (service from the heart). Our vision: *Hacia una vida digna y sana* (towards a healthy and dignified life) reflects our goal of building promotoras' capacity to educate, empower and advocate for community change to improve their communities so that all families may know a better way of life.

POSITION SUMMARY

Under the direct supervision of the Project Coordinator, the Promotor Comunitario will conduct outreach and awareness activities related to the California Gambling Education and Treatment Services Program (CalGETS) program in the Los Angeles area.

HOW TO APPLY

Applications will be open August 22, 2024, until the position has been filled. Please submit resumes and questions to Fernando Carrillo at (fernando@visionycompromiso.org).

ESSENTIAL DUTIES & RESPONSIBILITIES

- Identify, secure, and physically visit potential sites and groups to promote the CalGETS program and its services for community members in the assigned region.
- Conduct outreach and awareness activities to inform community members about problem gambling, gambling disorders, and screening for gambling disorders and refer them to the CalGETS resources and services as needed.
- Conduct outreach and implementation of 8-week support groups
- Speak to groups in person and through a virtual platform, such as Zoom.
- Participate in the training provided by Visión y Compromiso. Dates to be determined.
- Maintain accurate, up-to-date records and files on all outreach and awareness activities conducted and submit them as designated by the Project Coordinator.
- Maintain consistent and constant communication with the Project Coordinator regarding all pertinent outreach and promotional activities assigned.
- Attend all scheduled meetings with the project team, as needed.

Other duties may be assigned. The duties listed here are typical examples of the work performed; not all duties assigned are included, nor is it expected that all similar positions will be assigned every duty.

SUPERVISORY RESPONSIBILITIES

This position has no supervisory responsibilities.

MINIMUM QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION

There is no minimum educational requirement.

EXPERIENCE

- A minimum of one (1) year of experience working with monolingual and/or bilingual Latino communities
- A minimum of one (1) year of experience conducting outreach and providing community health awareness.

CERTIFICATES, LICENSES AND REGISTRATIONS

Valid California Class C Driver License or the ability to utilize a reliable alternative method of transportation when needed to carry out job-related essential functions. Valid automobile liability insurance.

LANGUAGE SKILLS

Ability to effectively present information and respond to questions from individuals, groups, and the public. A bilingual candidate in Spanish and English is highly desired.

COMPUTER SKILLS

Basic computer skills for the purpose of data entry during enrollment events, sending and receiving email, and calendar scheduling. Basic proficiency with Microsoft Office (Excel, Word, PowerPoint) is preferred.

TRAVEL REQUIREMENTS

Ability to travel locally within the assigned region as required.

PREFERRED SKILLS AND QUALIFICATIONS

- Experience conducting successful outreach in diverse settings.
- Experience in providing outreach and awareness activities to adults.
- Ability to work independently as well as part of a team.
- Availability to work the required hours as required.
- Ability to maintain a flexible work schedule, including shifts on weekends and evenings.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee will sit, talk, hear, and use hands and fingers up to 15% of the time. The employee will be driving/traveling up to 15% of the time. The employee will stand 35% of the time and walk up to 35% of the time. The employee is routinely required to carry and/or lift between 10 pounds and occasionally 20lbs.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work environment varies with the locations at which outreach, and awareness activities are conducted. Brief exposure to the elements (cold, rain, wind, sun) in the course of traveling to and from locations and entering and exiting facilities is possible.

The noise level in these various work environments is typically moderate.

AH

HL